



For office use only

Date Rec'd	Delegate No. ODC8B/	Invoice Date
Amount Received	Cheque No	Date Fee Received

Booking Form LEARNING OUTSIDE THE CLASSROOM
 One-day conference, Friday 14 March 2008, Bishopsgate Institute, London

The latest date for receipt of applications and payments is 7 March 2008.

DELEGATE DETAILS

Name:

Organisation:

Address:

Postcode:

Tel:

Email:

Type of delegate: (a) GEM Member (£60) Membership No:
 (b) Non-member (£60)

Special requirements (including diet):

PAYMENT DETAILS

Note: We can also accept payments by BACS and debit/credit cards – please contact the office for details.

Either I enclose a cheque (in Pounds Sterling made payable to *Group for Education in Museums*) for £ _____

Or Please invoice me (or authorised payer) for £ _____. I attach an official purchase order no:

All delegates should complete a booking form (photocopies are acceptable) and return it (with payment if possible) to:

GEM Office, 131 Trafalgar Street, Gillingham, Kent, ME7 4RP.
 Tel/Fax: 01634 853424. Email: gemoffice@btinternet.com

Your application will be acknowledged by email. Joining instructions will be sent once payment has been received. Please pick up your delegate badge and pack at the registration desk on the day of the conference. Refunds for cancellations, which cannot be accepted after 7 March, are subject to a £15 admin charge.